

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION
(A B S T R A C T)

Establishment - TANGEDCO – Revised delegation of certain powers vested with the Chairman-cum-Managing Director/Secretary/TANGEDCO and other officers in Secretariat Branch – Orders - Issued.

(SECRETARIAT BRANCH)

(Per.) FB TANGEDCO Proceedings No.24

Dated 17th October 2020.

Iyppasi-1.

Thiruvalluvar Aandu 2051.

Read:-

- i) (Per) BP (Ch) No.262 (SB), dated 05.10.1991.
- ii) (Per) B.P. (FB) No.20 (SB), dated 13.05.1999.
- iii) (Per) CMD TANGEDCO Proceedings No.142 (SB), dated 02.07.2011.
- iv) Extract from the Minutes of 96th Board Meeting of TANGEDCO held on 29.09.2020.

PROCEEDINGS:-

In the proceedings first to third read above, the delegation of powers have been vested among the Chairman-cum-Managing Director, Secretary and other officers of the Secretariat Branch. In order to ensure speedy and efficient functioning in administrative matters, it has been proposed to revise the powers vested among officials of the Secretariat Branch.

2. In pursuance of the above, the proposal has been placed in the 96th Board meeting of TANGEDCO held on 29.09.2020. The Board has approved the proposal.

3. Accordingly, it is hereby ordered that the revised delegation of powers among the various officers of the Board is as detailed in the Annexure appended to this proceedings.

4. The receipt of this proceedings shall be acknowledged.

(BY ORDER OF THE BOARD)

Dr. S.VINEETH
SECRETARY (a/c)

To
The Secretary/TANGEDCO.
All Chief Engineers/Superintending Engineers.
The All Deputy Secretaries/Secretariat Branch.
All Under Secretaries/Secretariat Branch.

Copy to:-

The Chairman-cum-Managing Director.
The Joint Managing Director/TANGEDCO & TANTRANSCO.
The Director General of Police/Vigilance/TANGEDCO.
The Managing Director/TANTRANSCO.
The Director (Transmission Projects)/TANTRANSCO.
The Director (Finance)/TANTRANSCO.
The Director (Finance)/TANGEDCO.
The Director (Distribution)/TANGEDCO.
The Director (Projects)/TANGEDCO.
The Director (Generation)/TANGEDCO.
The Director (Operation)/TANTRANSCO.
The Company Secretary/TANGEDCO.
(With reference to Item No.14 of 96th Board meeting of TANGEDCO held on 29.09.2020).
The Company Secretary/TANTRANSCO & TNEB Ltd.
The Legal Adviser and Industrial Relations Adviser/TANGEDCO.
The Chief Financial Controller/General and Revenue/TANGEDCO.
The Chief Financial Controller/TANTRANSCO.
The Chief Internal Audit Officer/Audit Branch/TANGEDCO.
The Resident Audit Officer.
The Superintending Engineer/Information Technology-I/Chennai.
The Executive Assistant to Chairman-cum-Managing Director's Office.
The Executive Assistant to Joint Managing Director's Office.
All Officers/Sections/Secretariat Branch.
The Assistant Personnel Officer/Tamil Development for publication in TANGEDCO, TANTRANSCO and TNEB Ltd Bulletin (2 copies).
Stock File.

//TRUE COPY//FORWARDED//BY ORDER//

S. Saravanan
17/10/20
SECTION OFFICER

ANNEXURE

SL. NO.	SUBJECT	PRESENT AUTHORITY	REVISED AUTHORITY TO WHOM THE POWERS ARE VESTED
1.	Issue of NOC to visit abroad in respect of all Class-I officers, after getting approval of Government of Tamil Nadu.	Secretary	Deputy Secretary/Personnel
2.	Sanction of annual increment in respect of all Chief Engineers, Additional Chief Engineers, Vigilance Officer, Executive Engineers/Enforcement and Chief Public Relations Officer.	Secretary	Deputy Secretary/Personnel
3.	Clarification of sanction of annual increment in respect of all Chief Engineers, Additional Chief Engineers, Vigilance Officer, Executive Engineers/Enforcement and Chief Public Relations Officer.	Secretary	Secretary
4.	Prior intimation for obtaining passport & renewal of passport upto Superintending Engineer.	Secretary	Chief Engineer's concerned

5.	Prior intimation for obtaining passport & renewal of passport in respect of all Chief Engineers.	Secretary	Secretary
6.	Sanction of annual increment in respect of all Superintending Engineers, All Non-Technical officers in equivalent cadre, All Deputy Secretaries and Under Secretaries.	Secretary	Deputy Secretary/Personnel
7.	Allotment of funds for HBA Advances, Scrutiny of the schemes of societies for group construction and allotment of funds thereon.	Secretary	Deputy Secretary/Administration
8.	Forwarding leave application, SLS & other request application of the deputation officers to their parent department and follow up correspondences and issuance of D.P. Clearance for the deputation period in the event of promotion/retirement.	Secretary	Deputy Secretary/Administration

9.	Joining intimation of Directors, Additional Charge arrangements for the post of Directors and sanction of additional charge allowances to the Directors.	Chairman-cum-Managing Director	Secretary	
10.	Sanction of bills to the Security Guards for watch and ward duties in TNEB Headquarters. Complex premises for TEXCO Limited.	Secretary	Deputy Secretary/Personnel	
11.	i) Purchase of Stationary and requirement to top level officers (CMD, DGP & JMD) ii) Purchase of Xerox machine. iii) Purchase of printer & Computer	Under Secretary/ General	Deputy Secretary/ Adm.	Chairman-cum- Managing Director
		Secretary	Under Secretary/ General	Secretary
		upto Rs.10,000/-	upto Rs.30,000/-	more than Rs.2,00,000/- & upto Rs.4,00,000/-
		upto Rs.30,000/-	upto Rs.50,000/-	Above Rs.4,00,000/-

<p>12. i) Reimbursement of Telephone, CUG cell phone. ii) Reimbursement of Books & Periodical. iii) Temporary Advance RM/ New Delhi iv) Maintenance of Board Vehicle. v) Sanction of snacks bill to all Higher Officers. vi) Sanction of News Paper Bill to all Higher Officers. viii) Arrangement of water snacks for Energy Department, TANGEDCO, TANTRANSCO & TNEB Ltd.</p>	<p><u>Under Secretary/ General</u></p> <p>upto Rs.10,000/-</p>	<p><u>Deputy Secretary/ Administration</u></p> <p>upto Rs.30,000/-</p>	<p><u>Secretary</u></p> <p>more than Rs.30,000/- & upto Rs.50,000/-</p>	<p><u>Under Secretary/ General</u></p> <p>upto Rs.50,000/-</p>	<p><u>Deputy Secretary/ Adm.</u></p> <p>more than Rs.50,000/- & upto Rs.2,00,000/-</p>	<p><u>Secretary</u></p> <p>more than Rs.2,00,000/- & upto Rs.4,00,000/-</p>	<p><u>Chairman-cum- Managing Director</u></p> <p>Above Rs.4,00,000/-</p>
<p>13. Maintenance of fuel charge.</p>	<p>Secretary</p>		<p>Deputy Secretary/Administration</p>				

	<u>Under Secretary/General</u>	<u>Deputy Secretary/Administration</u>	<u>Secretary</u>	<u>Under Secretary/General</u>	<u>Deputy Secretary/Adm.</u>	<u>Secretary</u>	<u>Chairman-cum-Managing Director</u>
14. i) Sanction of car service charges. ii) Sanction of Advertisement, Medals, Shield, Shawls. iii) RM/New Delhi contingences Bill/Air Condition, Refrigerator, Miscellaneous Expenses.	upto Rs.10,000/-	upto Rs.30,000/-	more than Rs.30,000/- & upto Rs.50,000/-	upto Rs.50,000/-	more than Rs.50,000/- & upto Rs.2,00,000/-	more than Rs.2,00,000/- & upto Rs.4,00,000/-	Above Rs.4,00,000/-
15. Permission for campaigns in TANGEDCO Complex.	Chairman-cum-Managing Director						
16. Campaigns for flag day collection Hundi arranges.	Secretary						
17. Permission to the movable and immovable property of Class-II officials of Secretariat Branch.	Secretary						
18. Permission to the Tour and visit for foreign countries of Class-II and III officials of Secretariat Branch.	Secretary						
19. Permission to attend other exams and for studies of Class-II officials of Secretariat Branch.	Secretary						
	Deputy Secretary/Personnel						
	Deputy Secretary/Personnel						
	Deputy Secretary/Personnel						

20.	Sought for service particulars, Vigilance Clearance, DP Clearance & Service Book in respect of Class-I Officers for sanction of pensionary benefits.	Secretary	Deputy Secretary/Personnel
21.	GPF-Final order sanction, FSF, SPF-2000, SPF-1984	Secretary	Deputy Secretary/Personnel
22.	Leave such as UEL on MC, UEL on P.A. and unavailed portion of joining time & LTC in the rank of SEs & CEs	Secretary	<u>Under Secretary/Services</u> Earned Leave & Joining Time <u>Secretary</u> UEL on MC & LTC
23.	Reimbursement of expenditure in case of accident to the Employees/Officers of TANGEDCO and TANTRANSCO while performing his duties or while travelling from his residence to office to perform the duty on while returning from office to his residence after performing his duty - Entire cost of medical treatment fully reimbursed by the corporations as per the orders issued vide (Per) FB TANGEDCO Proceedings No.22 (SB), dated 06.05.2013.	<u>Chairman-cum-Managing Director</u>	<u>Secretary</u> <u>Chairman-cum-Managing Director</u> upto Rs.5,00,000/- upto Rs.2,00,000/- upto Rs.1,00,000/- <u>Under Secretary/ Health Fund & RTI Act</u> <u>Deputy Secretary/ Miscellaneous</u>

24.	Reimbursement of MRI Scan charges and CT Scan charges incurred by the TANGEDCO/ TANTRANSCO employees – Rates prescribed by the Tamil Nadu Medical Service Corporation Limited adoption to the TANGEDCO/ TANTRANSCO	<u>Under Health Fund & RTI Act</u> upto Rs.10,000/-	<u>Deputy Secretary/ Miscellaneous</u> upto Rs.30,000/-	<u>Secretary</u> upto Rs.50,000/-	<u>Under Secretary/ Health Fund & RTI Act</u> upto Rs.10,000/-	<u>Deputy Secretary/ Miscellaneous</u> upto Rs.50,000/-		
25.	Diseases which are not covered under NHIS – eligible amount sanctioned to the employees Under Medical Attendance Rules as per rate furnished by the Government General Hospitals, Chennai-3.	<u>Under Secretary/ Health Fund & RTI Act</u> upto Rs.10,000/-	<u>Deputy Secretary/ Miscellaneous</u> upto Rs.30,000/-	<u>Secretary</u> upto Rs.50,000/-	<u>Under Secretary/ Health Fund & RTI Act</u> upto Rs.50,000/-	<u>Deputy Secretary/ Miscellaneous</u> upto Rs.1,00,000/-		
26.	For the disease of cancer affected to the employees & dependents of TANGEDCO/ TANTRANSCO, orders or being solicited on case to case basis for reimbursement of actual expenses over and above the claim admitted under NHIS 2016 Scheme as per direction minuted in 59 th Board Meeting of TANGEDCO held on 30.11.2015.	<u>Chairman-cum-Managing Director</u>			<u>Under Secretary/ Health Fund & RTI Act</u> upto Rs.1,00,000/-	<u>Deputy Secretary/ Miscellaneous</u> upto Rs.2,00,000/-	<u>Secretary</u> upto Rs.5,00,000/-	<u>Chairman-cum-Managing Director</u> Above Rs.5,00,000/-

27.	Submission of Monthly return under RTI Act, 2005	Secretary	Deputy Secretary/Miscellaneous
28.	Submission of weekly return under RTI Act, 2005	Secretary	Deputy Secretary/Miscellaneous
29.	Obtaining daily No Report from Headquarters offices and follow up action	Secretary	Deputy Secretary/Administration
30.	Allotment of Inspection Bungalows	Secretary	Deputy Secretary/Administration
31.	Clarification relating to Inspection Bungalows	Secretary	Deputy Secretary/Administration
32.	Electrical Accident in all regions.	Secretary	Deputy Secretary/Miscellaneous

//TRUE COPY//

S. Saranya
17/10/20
SECTION OFFICER